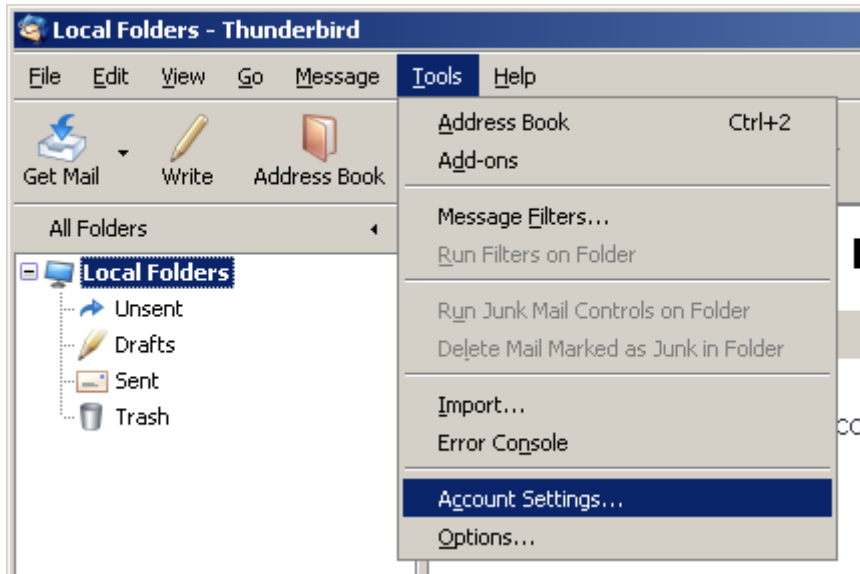
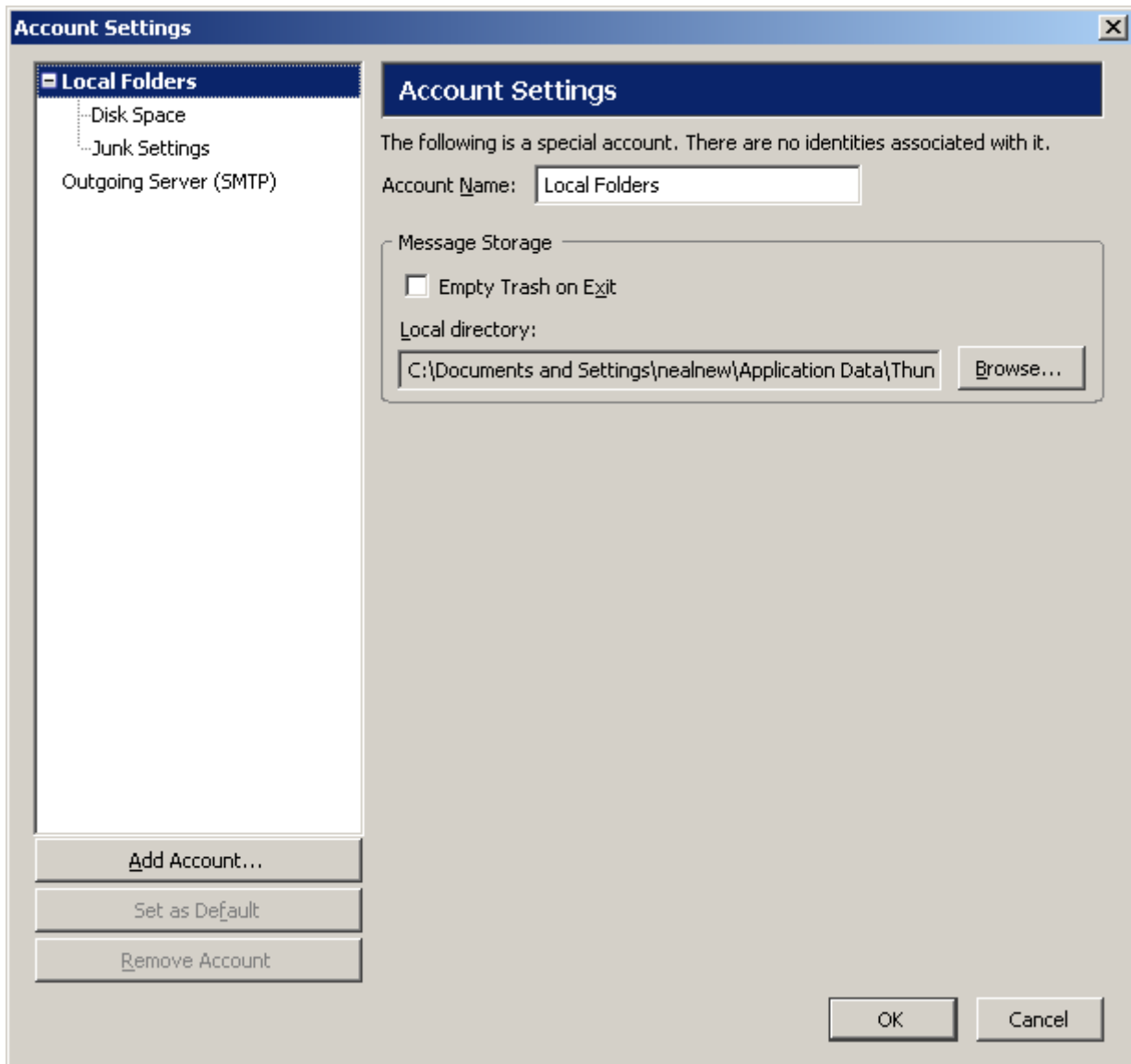


Thunderbird 2.0 Setup

On the Toolbar, **click Tools** and **select Account Settings** from the menu.

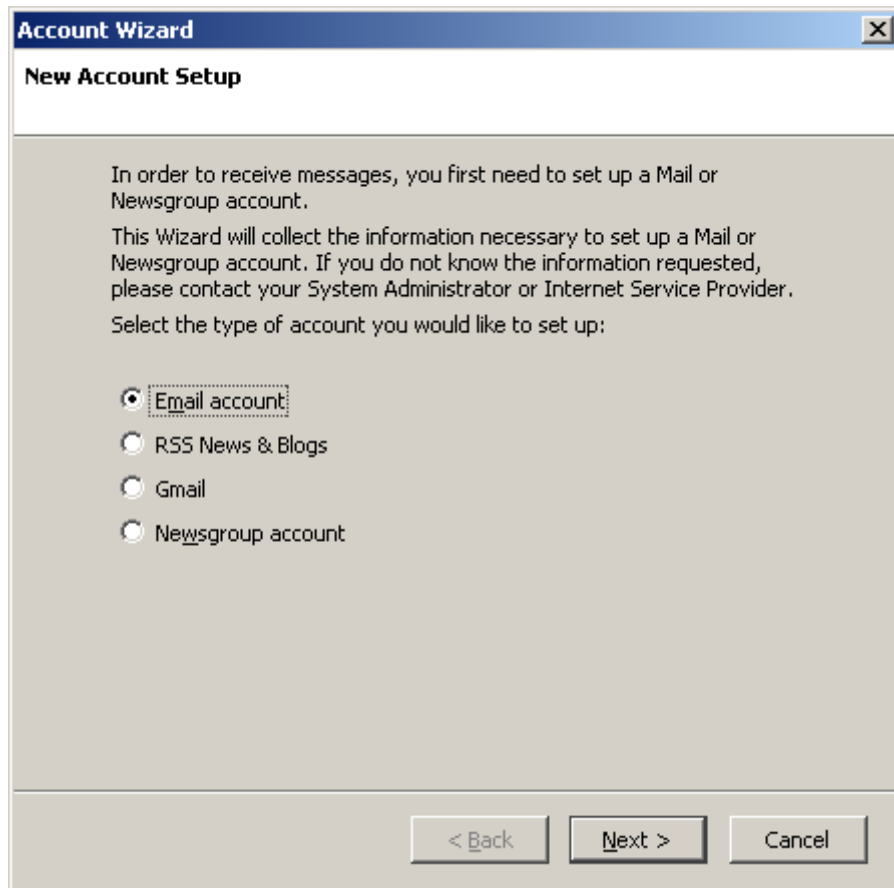


Click the **Add Account** button.



Select **Email account**.

Click **Next** to continue.



Your Name = **Enter your name.**

Email Address = **Enter the e-mail address of the account.** (username@ispname.com)

Click Next to continue.

Account Wizard [X]

Identity

Each account has an identity, which is the information that identifies you to others when they receive your messages.

Enter the name you would like to appear in the "From" field of your outgoing messages (for example, "John Smith").

Your Name:

Enter your email address. This is the address others will use to send email to you (for example, "user@example.net").

Email Address:

< Back Next > Cancel

Select POP.

Incoming Server = The Incoming (POP3) mail server: **pop.gmail.com**

Click Next to continue.

Account Wizard [X]

Server Information

Select the type of incoming server you are using.

POP IMAP

Enter the name of your incoming server (for example, "mail.example.net").

Incoming Server:

Uncheck this checkbox to store mail for this account in its own directory. That will make this account appear as a top-level account. Otherwise, it will be part of the Local Folders Global Inbox account.

Use Global Inbox (store mail in Local Folders)

Your existing outgoing server (SMTP), "smtp.gmail.com", will be used. You can modify outgoing server settings by choosing Account Settings from the Tools menu.

< Back Next > Cancel

Incoming User Name = **Enter your full e-mail address.** (username@ispname.com)

Click Next to continue.

The image shows a screenshot of a software dialog box titled "Account Wizard" with a close button (X) in the top right corner. The main heading is "User Names". Below the heading, there is a text instruction: "Enter the incoming user name given to you by your email provider (for example, 'jsmith')." Below this instruction is a text input field labeled "Incoming User Name:" containing the text "username@ispname.com". Below the input field, there is another text instruction: "Your existing outgoing (SMTP) username, 'username@ispname.com', will be used. You can modify outgoing server settings by choosing Account Settings from the Tools menu." At the bottom of the dialog box, there are three buttons: "< Back", "Next >", and "Cancel".

Account Name = **Enter a name for the account.**

Click Next to continue.

Account Wizard

Account Name

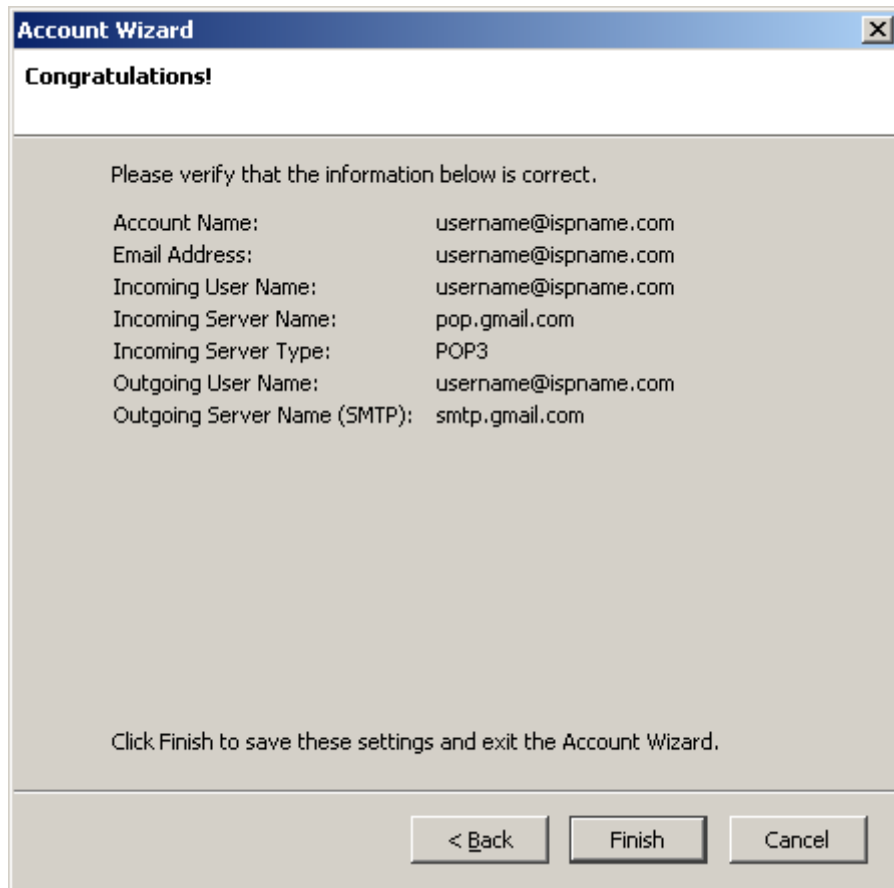
Enter the name by which you would like to refer to this account (for example, "Work Account", "Home Account" or "News Account").

Account Name:

< Back Next > Cancel

Review the information you entered. Click Back to change any erroneous information.

Click Finish to complete the wizard.



In the left column, highlight **Server Settings**.

Server Settings:

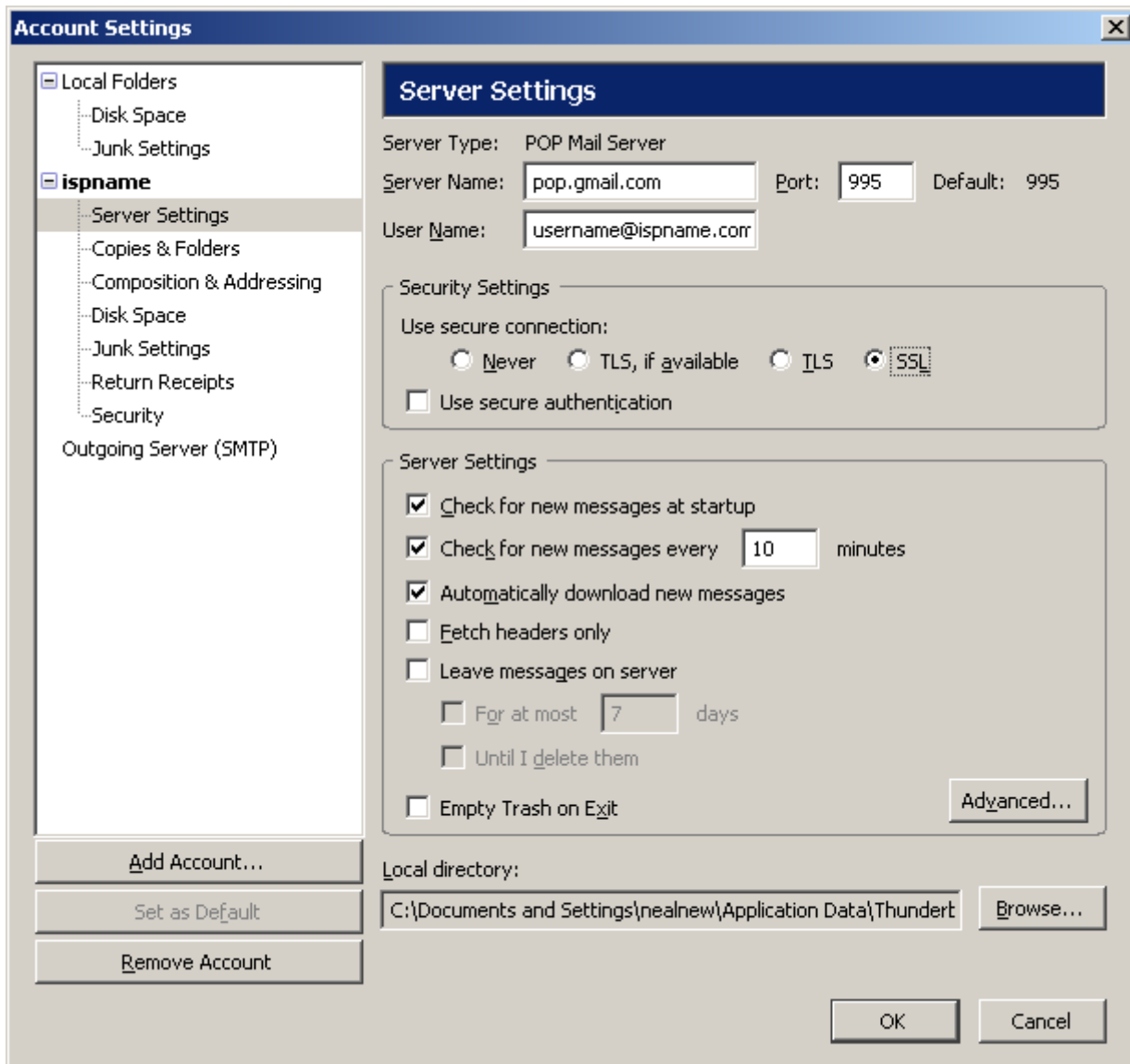
Server Type = This should be a **POP** Mail Server.

Server Name = **pop.gmail.com**

User Name = **Enter your full e-mail address.** (username@ispname.com)

Port = This should be the default setting: **995**.

Under "Use secure connection" select **SSL**

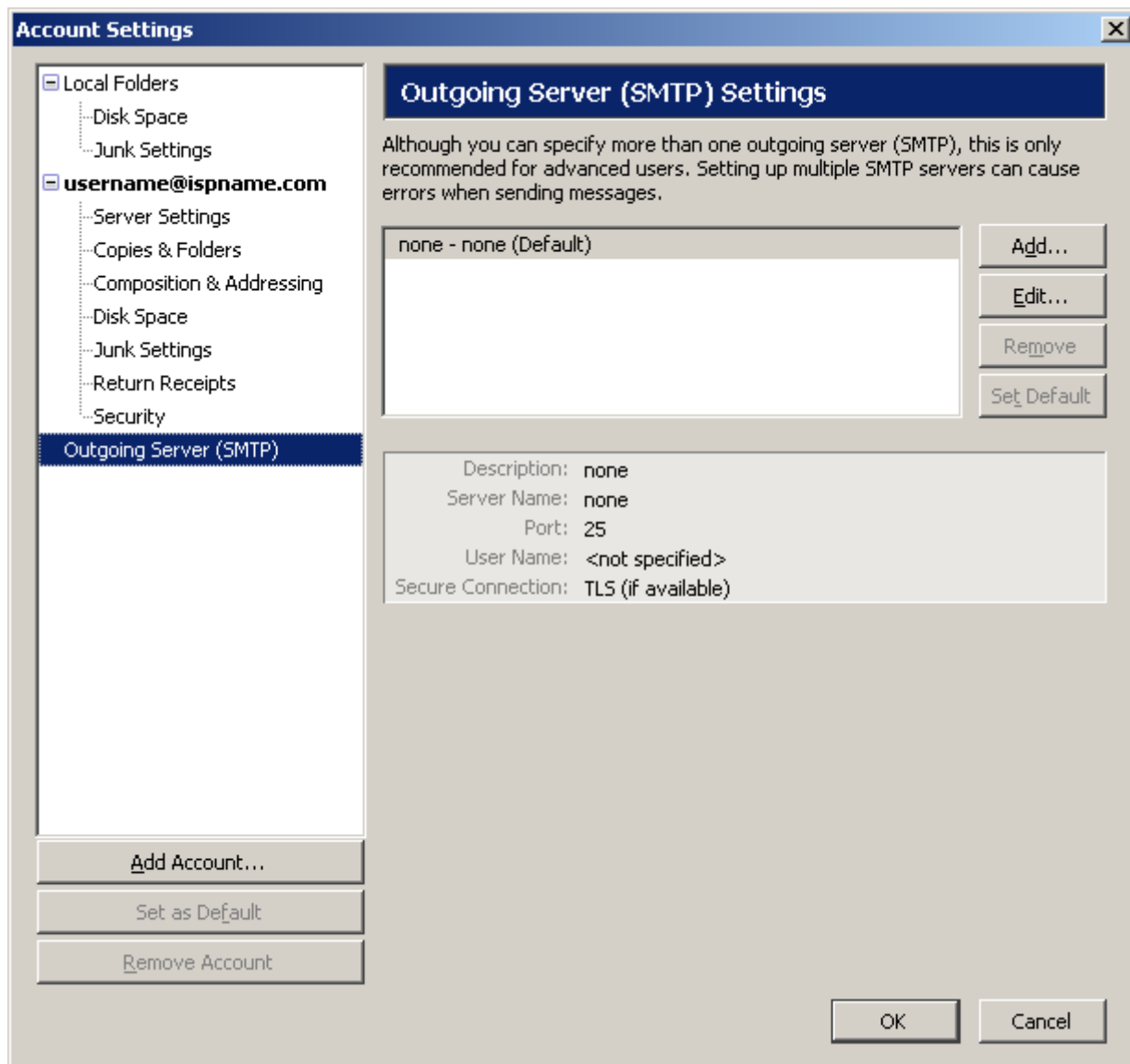


In the left-hand column, **highlight Outgoing Server (SMTP)**.

Outgoing Server (SMTP) Settings:

Important: SMTP authentication is required to send e-mail and without this enabled, you cannot send e-mail.

To the right, highlight the account you'd like to edit and **click the Edit button**.



SMTP Server:

Server Name = **smtp.gmail.com**

Port = **465**

Check the box **Use name and password**.

User Name = **Enter your full e-mail address**. (username@ispname.com)

Under "Use secure connection" select **SSL**

Click OK to close the window and save the changes.

SMTP Server [X]

Settings

Description:

Server Name:

Port: Default: 465

Security and Authentication

Use name and password

User Name:

Use secure connection:

No TLS, if available TLS SSL

Click OK.

